

Teacher – Physical Education

Job Purpose:

1. To identify and promote core learning skills and teaching strategies in Physical Education in Primary and Middle School. Plan and deliver the Physical Education subject teaching (Theory and Practical) which ensures progress for all students.
2. To develop in each child an understanding of the relationship of good body function and exercise; to motivate each child to cultivate physical fitness, hygienic habits, and good social and emotional skills; to identify and develop talents of children in different fields of sport; to develop strength, skill, agility, poise, and coordination in individual, dual, and team physical activities and sports, in accordance with each child's ability.

Reports to: HOD – Physical & Health Education

Main working relationships: Branch Head/ Curriculum Coordinators (PYP and MYP)

Duties:

- Plan, prepare, develop and deliver courses of study in Physical Education to a range of classes according to Neev curriculum guidelines and school requirements.
- Develop and present lesson plans by using a variety of teaching models and techniques in the subject area. Use relevant technology to support teaching.
- Teach knowledge and skills in physical fitness, health education, and individual, dual, or team sports and other appropriate learning activities in the field of sports.
- Observe, monitor and assess students' on-going progress. Prepare assignments for in-school assessment.
- Mark and maintain accurate and complete records of students' progress and achievements.
- Inform parents of student's progress of academic performance, attendance, and participation and performance and attendance in sports; reporting on all elements of student development at parent-teacher conferences, both regularly scheduled and as-needed.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Maintain good student behaviour in the classroom, inside school premises and in the sports field in accordance with the rules and disciplinary systems of Neev Academy.
- Supervise and support the work of sports facilitators and co-ordinate all sports activity in school, specifically swimming.
- Prepare a class environment, both indoor and outdoor and maintain a safe, secure, and stimulating educational environment.
- Undertake pastoral duties and supporting students on an individual basis through personal difficulties.
- Keep up to date with developments in specialist subject areas, resources and methods and make relevant changes to instructional plans and activities
- Use relevant ICT to support teaching and training.

- Prepare and implement schemes of work throughout the school appropriate to meet the needs of different ability levels in sports.
- To keep up to date with national/international developments in the field of sports and its practices and methodology. Make relevant changes to instructional plans and activities in the sports field.
- Prepare and procure resources to support delivery of the Physical Education curriculum
- Select and demand order for required equipment and instructional aids while maintaining required inventory records.
- Maintain control of storage and use of school-owned property related to Physical Education
- Guide students for professional training and intra and inter school competitions.
- To liaise with the management to register students for different competitive events and tournaments.
- Plan, organize and facilitate all sports activities and tournaments in school and also prepare students for intra and inter school meets.
- Preparing children for Annual Sports Day – Sarvajeet Diwas
- Performs other duties and responsibilities as many, from time to time to be assigned by the Reporting Head.
- Provide student support services for additional study periods, student clubs and activities (ICL), field trips and learning journeys, school events such as Sarvajeet Divas and Neev Utsav, Lit Fest, Spotlight, Sleepover etc.
- Update job knowledge by attending faculty meetings; participating in educational opportunities; reading professional publications; maintaining personal networks; and participating in professional organizations.

This may be reviewed as per the need of the organization after discussion, from time to time.